



Gloucester City Council

Cabinet

**Meeting: Wednesday, 6th December 2023 at 6.00 pm in
Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP**

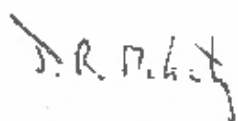
Membership:	Cllrs. Cook (Leader of the Council and Cabinet Member for Environment) (Chair), Norman (Deputy Leader of the Council and Cabinet Member for Performance and Resources) (Vice-Chair), S. Chambers (Cabinet Member for Planning and Housing Strategy), Lewis (Cabinet Member for Culture and Leisure) and Padilla (Cabinet Member for Communities and Neighbourhoods)
Contact:	Democratic and Electoral Services 01452 396126 democratic.services@gloucester.gov.uk

AGENDA

1.	APOLOGIES To receive any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
3.	MINUTES (Pages 7 - 14) To approve as a correct record the minutes of the meeting held on 8 th November 2023.
4.	PUBLIC QUESTION TIME (15 MINUTES) The opportunity is given to members of the public to put questions to Cabinet Members. A question may be rejected if it: (i) Is not about a matter for which the local authority has responsibility or influence; or (ii) Is illegal, improper, defamatory, frivolous or offensive; or (iii) Is substantially the same as a question which has been put at a meeting of the Council, Cabinet or Committee in the past 6 months; or (iv) Requires the disclosure of confidential or exempt information; or (v) Is related to confidential staffing matters; or (vi) Is relating to the personal affairs or conduct of individual Members or Officers. To ask a question at this meeting, please submit it to democratic.services@gloucester.gov.uk by 12 noon on Friday 1 st December 2023 or telephone 01452 396203 for support.

<p>5.</p>	<p>PETITIONS AND DEPUTATIONS (15 MINUTES)</p> <p>To receive any petitions or deputations provided that no such petition or deputation is in relation to:</p> <ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings
<p>6.</p>	<p>LEADER AND CABINET MEMBERS' QUESTION TIME (15 MINUTES)</p> <p>Any Member of the Council may ask the Leader of the Council or any Cabinet Member any question upon:</p> <ul style="list-style-type: none"> • Any matter relating to the Council's administration • Any matter relating to any report of the Cabinet appearing on the summons • A matter coming within their portfolio of responsibilities <p>Only one supplementary question is allowed per question.</p> <p>Questions must be submitted to democratic.services@gloucester.gov.uk by 12 noon on Friday 1st December 2023. Responses to questions will be published in an addendum to the agenda by 12 noon on the day of the Cabinet Meeting.</p>
<p>7.</p>	<p>IMPACT, RECOVERY AND LESSONS LEARNT FROM THE CYBER ATTACK IN DECEMBER 2021 (Pages 15 - 36)</p> <p>To consider the report of the Cabinet Member for Performance and Resources seeking Members to note the impact of the cyber-attack on the Council, residents and customers, and the lessons learnt from the subsequent recovery.</p>
<p>8.</p>	<p>LOCAL COUNCIL TAX SUPPORT SCHEME 2024/25 (Pages 37 - 44)</p> <p>To consider the report of the Cabinet Member for Performance and Resources seeking approval to retain the current Local Council Tax Support Scheme for 2024/25.</p>
<p>9.</p>	<p>REVIEW OF OFFICE ACCOMMODATION FOR FACE-TO-FACE APPOINTMENTS (Pages 45 - 68)</p> <p>To consider the report of the Cabinet Member for Performance and Resources providing a proposal for moving Face-to-Face bookable appointments from The Gateway, 92-96 Westgate Street, to the management suite at Eastgate Shopping Centre and to review the service to identify service improvements and costs associated with maintaining The Gateway.</p>
<p>10.</p>	<p>CAR PARKING- TARIFF INCREASE & CHARGING HOURS AMENDMENTS (Pages 69 - 80)</p> <p>To consider the report of the Cabinet Member for Performance and Resources seeking Members to review car park tariffs and zoning to ensure consistency and that they reflect changing demand and the Council's carbon neutral aims.</p>

11.	<p>FINANCIAL MONITORING: QUARTER 2 2023-24 (Pages 81 - 92)</p> <p>To consider the report of the Cabinet Member for Performance and Resources presenting the year-end forecasts, financial pressures on the Council during the Quarter ended 30th September 2023 and performance against certain key financial performance indicators.</p>
12.	<p>TREASURY MANAGEMENT UPDATE - MID YEAR REPORT 2023/24 (Pages 93 - 104)</p> <p>To consider the report of the Cabinet Member for Performance and Resources updating Members on treasury management activities for the six month period of 1st April 2023 to 30th September 2023 in accordance with the Chartered Institute of Public Finance and Accountancy Code of Practice for Treasury Management.</p>
13.	<p>TOURISM AND DESTINATION MARKETING PROGRESS REPORT 2023 & 2024 OBJECTIVES (Pages 105 - 138)</p> <p>To consider the report of the Cabinet Member for Culture and Leisure presenting progress on the Tourism and Destination Marketing function against the objectives issued in October 2022, and seeking approval of objectives for 2024.</p>
14.	<p>CHELTENHAM, GLOUCESTER AND TEWKESBURY COMMUNITY INFRASTRUCTURE LEVY JOINT COMMITTEE (Pages 139 - 152)</p> <p>To consider the report of the Cabinet Member for Planning and Housing Strategy proposing the establishment of a Joint Committee to facilitate governance of the allocation of Community Infrastructure Levy receipts received by Cheltenham, Gloucester and Tewkesbury.</p>
15.	<p>INFRASTRUCTURE FUNDING STATEMENT 2022/2023 AND ANNUAL COMMUNITY INFRASTRUCTURE LEVY (CIL) RATE SUMMARY STATEMENT (Pages 153 - 194)</p> <p>To consider the report of the Cabinet Member for Planning and Housing Strategy seeking approval to publish the Infrastructure Funding Statement and the Annual CIL Rate Summary Statement.</p>
16.	<p>ADOPTION OF UPDATED VALIDATIONS CHECKLIST FOR PLANNING APPLICATIONS (Pages 195 - 202)</p> <p>To consider the report of the Cabinet Member for Planning and Housing Strategy proposing that the updated validations checklist for planning applications is adopted.</p>



Jon McGinty
Managing Director

Date of Publication: Tuesday, 28 November 2023

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

Recording of meetings

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Chair aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.